

**APPENDIX F**  
Subdivision Record

Preliminary Plat

Date Submitted

Name of Subdivision

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Location

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Owner

Address

Tel.

Designer

Address

Tel.

Check List:

- \_\_\_\_\_ Key map embracing subdivision and surrounding areas.
- \_\_\_\_\_ Four copies of preliminary plat.
- \_\_\_\_\_ Scale: 1" = 100' or larger.
- \_\_\_\_\_ Name of subdivision and owner.
- \_\_\_\_\_ North point, graphic scale, date.
- \_\_\_\_\_ Boundaries of tract with bearings and distances.
- \_\_\_\_\_ Name of adjoining property owners.
- \_\_\_\_\_ Location of existing sanitary and storm sewers, water, gas mains, electric lines and other utilities.
- \_\_\_\_\_ Names, locations and approximate dimensions of proposed streets, easements, parks, and reservations, lot lines, etc.
- \_\_\_\_\_ Contour maps if required.
- \_\_\_\_\_ Proposed lot lines, building lines and approximate dimensions.
- \_\_\_\_\_ Lot and block numbers.
- \_\_\_\_\_ Zoning classification {if any on land to be subdivided and on adjoining land.}
- \_\_\_\_\_ Conforms to general requirements and minimum design standards.
- \_\_\_\_\_ Conforms to watershed requirements if in water supply watershed.

Approved to proceed to final plat. \_\_\_\_\_ (Date)

Subject to the following  
modifications: \_\_\_\_\_

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Disapproved: \_\_\_\_\_ (Date)

For the following reasons:

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