

**Application for Zoning Variance/Appeal  
City of Mebane**

**VARIANCE/APPEAL**

A variance from the Mebane Zoning Ordinance or an appeal from the decisions of the Zoning Enforcement Officer may be taken to the Board of Adjustment by any person aggrieved, or by an officer, department, board or bureau of the City affected by such decision. Such appeal shall be taken within a reasonable time as provided by the rules of the board of Adjustment by filing with the Zoning Enforcement Officer a notice of appeal specifying the grounds thereof.

**NOTICE**

At least one week prior to the date of the hearing the City of Mebane shall mail a written notice of the hearing to all adjoining property owners and a suitable notice will be published in the local paper. Hearings are scheduled at the appropriate Mebane City Council meeting. The Mebane City Council meets the first Monday of each month.

A variance petition is hereby made to the Mebane Board of Adjustment as follows:

**Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

**Address and brief description of the property involved in the request:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant's interest in the property (Owned, Leased, etc.):** \_\_\_\_\_

**Type of Variance or Appeal and reason:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All applications should include:**

1. A sketch or map of the property clearly illustrating the request.
2. The current names and mailing addresses of anyone owning property within 300 feet of the subject property.
3. A fee of \$200 to cover administrative costs.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_